**Central Office, Central Police Canteen
(Ministry of Home Affairs)
Government of India
Block-No. 1, CRPF, CGO Complex, Lodhi Road, New Delhi-03
(Tele-011-24362550, 24365547 e.mail:centraloffice-cpc@nic.in /
website: www.cpcmha.gov.in)**

No. DA-IV/CPC/2016/___908___   Dated, the 29 Feb'2016

To,

All firms registered with CPC

Sub:-**REG. DIRECT SUPPLY TO SUBSIDIARY CANTEENS.**

Now onwards, firms interested in supplying stores to Subsidiary Canteens directly, are hereby allowed, subject to supply order and billing/ payments will be made by Master Canteens only. You are hereby directed to follow the under mentioned system to make direct supplies to Subsidiary Canteens:-

(a)   The Master Canteen should place the demand of the Subsidiary Canteen for products in its order placed on mentioning that the stocks be delivered directly to the Subsidiary Canteens mentioned therein.

(b)   Upon receipt of such an order, firm shall directly supply to the Subsidiary Canteen and raise the Invoice on the Master Canteen giving reference of the order number and date. The original copy of the Receipt of goods from the Subsidiary Canteen shall be submitted to the Master Canteen alongwith the invoice.

(c)   Master Canteens should release payment against the Invoices within 30 days from the date of receipt of goods by the Subsidiary Canteens, as per the present agreed system.

(d)   This proposal will benefit Master Canteens & Subsidiary Canteens to save cost on the freight from Master Canteens to Subsidiary Canteens. This will also decongest the warehousing space at Master

Canteens and will speed up deliveries of stores to Subsidiary Canteens.

2.   In no circumstances, the Master Canteen will put conditions to firm to supply to the Subsidiary Canteens. This is only applicable where the firm is willing to supply to Subsidiary Canteens. Through this scheme, billing to MC and shipping to SCs will be utilized.

(Rajiva Ranjan Sharma)
Comdt./Dy.GM
Central Office, CPC/MHA

Copy to :-

All Master Canteens- For information and necessary action please.